



Board of Directors Meeting Agenda

DATE: Thursday June 1st, 2023

TIME: 10:00AM – 12:00PM

Video Link: <https://www.gotomeet.me/MaryJoanAylward>

Teleconference: +1 (647) 497-9391 Access Code: 354-747-613

Need Help: 780-527-6232(PREDA Cell)

10:00 AM Call to Order– Elaine Garrow, PREDA Chair

A) PREDA Board Minutes – December 2022 (Attachment 1)

B) PREDA 2023-2024 Operational Budget (Attachment 2)

C) PREDA 2023 Annual General Meeting – Package (Attachment 3)

D) Business from Minutes:

Spirit River Airport - Update

Advocacy for Rail Project Sent to Membership

County of Grande Prairie Membership Fee

HR Contract Review

E) Next PREDA Board Meeting – Sept 7, 2023 10:00AM – 12:00PM

F) Adjournment

PREDA 2022-2026 Board of Directors					
Member Organization	Elected November 4, 2016	Address	Community	Postal	Phone
County of Grande Prairie	Director – Brian Peterson	100001 84 Avenue	Clairmont	T0H 0W0	780-567-4299
Town of Sexsmith	Director - Kenneth Hildebrand	9927-100 Street	Sexsmith	T0H 3C0	780-978-1820
MD of Spirit River	Director - Elaine Garrow	Box 389	Spirit River	T0H 3G0	780-512-9628
Northern Sunrise County	Director -Carolyn Kolebaba	Box 1300	Peace River	T8S 1Y9	780-617-2381
Village of Rycroft	Director - Joe Chelick	Box 360	Rycroft	T0H 3A0	780-765-3652
Birch Hills County	Director – Deanne Wendland	Box 157	Wanham	T0H 3P0	780-694-3793
County of Northern Lights	Director – Gary These	Box 10	Manning	T0H 2M0	780-836-3348
MD of Peace	Director – Bob Willing	Box 34	Berwyn	T0H 0E0	780-338-3845

PREDA Board of Directors Meetings: Sept 7/23, Nov 30/23, Feb 29/24, June 6/24

County of Grande Prairie	Director – Brian Peterson	Present
Town of Sexsmith	Director - Kenneth Hildebrand	Present
MD of Spirit River	Chair - Elaine Garrow	Present
Northern Sunrise County	Vice Chair- Carolyn Kolebaba	Present
Village of Rycroft	Director - Jo Chelick	Present
Birch Hills County	Director – Deanne Wendland	Present
County of Northern Lights	Director – Gary These	Present
MD of Peace	Director – Bob Willing	Present
Dan Dibbelt – PREDA Executive Director / Mary Joan Aylward - PREDA Administrative		Present

10:00AM Call to Order - Elaine Garrow – PREDA Chair

A) Agenda / Previous Minutes (Dec 2022) – Submitted

Motion to Approve Agenda / Minutes Moved by: C. Kolebaba Carried

B) 2023-2024 Operational Budget – Submitted

Motion to Approve Operational Budget Moved by: B Willing 2nd: B. Peterson Carried

C) 2022-2023 Annual General Meeting Package – Submitted

Motion to Accept 2023 AGM Package Moved by: G. These Carried

D) Business Arising from Minutes:

1) AHS / Spirit River Airport – D. Dibbelt provided update. Collective advocacy from PREDA & NTAB, numerous meetings with Town of Spirit River/ AHS resulted in cancellation of fixed wing services being revoked by GOA. A special thank-you to C. Kolebaba who attended meetings with municipalities as NTAB Chair; who spoke to the importance of northern health access and provided recommendations to the collective. The Town of Spirit River / MD of Spirit River received an award for *Outstanding Regional Advocacy* from the Alberta Airports Management Association. D. Dibbelt, Nick van Rootselaar (MD Spirit River); Steve Black (CAO – Spirit River) and Tammy Yaremko (Mayor – Spirit River) attended the award ceremony in Edmonton (May).  [Magazine – May 2023 showcased the issues addressed.](#)

Discussion: As an emerging issue identified from the above advocacy, PREDA's GOA 2023-2024 Operational Report (included in Membership AGM package) indicated PREDA would allocate 10K for an overview of all community airports in the Region.

a) Motion to Proceed with *Regional Community Airport Review* at a maximum cost of 10K.

Moved By: C. Kolebaba; 2nd By: K. Hildebrand Carried

b) Motion to recruit Will Stewart; currently AAMA Chair and Director of Terminal Services for Grande Prairie Airport; to conduct the *Regional Community Airport Review*. Review to be completed by March 31, 2024.

Moved By: C. Kolebaba; 2nd By: K. Hildebrand Carried

Action: PREDA Administration will draft Fee of Service Agreement and oversee the *Regional Community Airport Review*

D) Business Arising From Minutes: (Continued)

- 2) Advocacy for Rail Project: Distributed request to all members of PREDA / NTAB for financial support. PREDA / NTAB contributed \$1000 each towards the initiative (approved at December Board meetings). To date 11 of PREDA's 22 municipal members have contributed.
- 3) County of GP membership: Capped at \$17,000. Notified County GP CAO; overcharge of \$496 will be credited toward next membership invoice.
- 4) HR Review - Will be reviewed by Chair / Vice Chair over the summer.
Motion - Chair and Vice chair will present decision(s) at next Board of Directors meeting.
Moved By: D. Wendland 2nd by: B. Peterson Carried

E) New Business

Prairie Oats Promotional Partnership – D. Dibbelt has been working with Prairie Oats to have 7000 2lb packages of oats distributed to PREDA members mid/late summer. Intent is to give packages away (with recipe cards) for free to local residents during events within their communities/rate payer meetings. Municipalities can also add their own sticker logos to the bags. There is no cost to PREDA. Storage and distribution will be detailed in the next few weeks.

Motion to Participate in Prairie Oats Promotion. Moved by G. These Carried

F) Next PREDA Board of Directors Meeting / Adjournment

Motion to move next PREDA Board of Directors meeting to **August 31st**, start time of 1:00PM

Moved by: K. Hildebrand Carried

Motion to Adjourn – Moved by: K. Hildebrand Carried

Reminder: PREDA Board of Director Meetings - August 31st, November 30th, February 29th; June 6th

2023 Annual General Meeting

Date: June 2, 2023

Time: 10:00AM to 2:30PM

Video: <https://meet.goto.com/MaryJoanAylward>

Tele: 1 (647) 497-9391 Access Code: 354-747-613

Location: MD of Spirit River

Council Chambers ([MapLink](#))

4202 50th St, Spirit River

Need help - 780-527-6232 (PREDA Cell)

9:30 Networking – Refreshments / Admin Set-up

10:00AM Call to Order - PREDA Annual General Meeting
Chair - Elaine Garrow, MD of Spirit River #133

- 1) 2022 AGM Minutes (Attachment 1)
- 2) 2022-2023 Year End Financials – Review Submitted (Attachment 2)
 - 2.a PREDA Membership List
 - 2.b MPF Membership List - Committee Update
 - 2.c NTAB Membership List - Committee Update
- 3) PREDA 2023-2024 Activities Plan - Submitted to Gov. of Alberta (Attachment 3)
- 4) PREDA 2023-2024 Membership Meetings - Sept 8; Dec 1; March 1; June 7
- 5) Adjournment of PREDA 2023 Annual General Meeting

12:00PM LUNCH PROVIDED

- 6) Membership Roundtable / Updates
- 7) Next Meeting - September 8th, Brownlee Building, MD of Spirit River
- 8) Adjournment

Thank-you to our AGM Sponsor and Host



Book Calendars: Sept 8th; Dec 1st; March 1st; June 7th (AGM)